**2.1 Project Management Issues** [20 marks]

You need to discuss the following questions:

1. how well did your plan work?
2. what changes did you make to the plan?
3. how did you monitor your progress?
4. how did you manage document and version control?
5. how did you handle ongoing maintenance and security issues?

Our group leader created a Gantt chart online in which each of our group members were assigned tasks, that they had to efficiently and effectively complete, within the timeframe that was provided to them. The plan for our project worked effectively as the team had a general idea on what they were required to do and what they needed to do in that task. We did not need to make any severe changes except of the fact that we changed deadlines for tasks as we realised, that we had less time and more work. By changing deadlines team members had the chance to ask other members of the group to re-check their work, correct grammar and at the same time suggest any ideas. The business team leader made sure that we were doing work and that if members needed help, he would assist them. This helped us a lot as we were able to re-write, re-word and re-correct any of our work. GitHub has been useful for our group as we used GitHub to manage documents and version control, where all members were able to upload work and access each other’s documents and website coding on each other’s branches. GitHub is also a place where members were able to edit each other’s documents and at the same time they had the right to commit them too. For security issues all payments will be processed by external third parties, and that all personal information will also be secured. This way no outsider will be able to access or hack anyone’s personal information of any sort.